

CITY OF WILDOMAR
MEASURE Z OVERSIGHT ADVISORY COMMITTEE
AGENDA

6:30 P.M. – REGULAR MEETING

OCTOBER 23, 2014
Council Chambers
23873 Clinton Keith Road



Scott Bradstreet, Chairman
Dawn DeVolder, Vice Chairman
Kathleen Bundy, Committee Member - Elect
Monty Goddard, Committee Member
Jamie Johnson, Committee Member

Gary Nordquist
City Manager

Debbie A. Lee
City Clerk

REGULAR MEETING AGENDA OCTOBER 23, 2014

REPORTS: All agenda items and reports are available for review at: Wildomar City Hall, 23873 Clinton Keith Road and on the City's website, www.cityofwildomar.org. Any writings or documents provided to a majority of the Committee Members regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available for public inspection at City Hall during regular business hours.

PUBLIC COMMENTS: Prior to the business portion of the agenda, the Committee will receive public comments regarding any items or matters within the jurisdiction of the governing body. The Chairman will separately call for testimony at the time of each public hearing. If you wish to speak, please complete a "Public Comment Card" available at the Chamber door. The completed form is to be submitted to the City Clerk prior to an individual being heard. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker.

ADDITIONS/DELETIONS: Items of business may be added to the agenda upon a motion adopted by a minimum 2/3 vote finding that there is a need to take immediate action and that the need for action came to the attention of the City subsequent to the agenda being posted. Items may be deleted from the agenda upon request of staff or upon action of the Committee.

CONSENT CALENDAR: Consent Calendar items will be acted on by one roll call vote unless Committee Members, Staff, or the public request the item be discussed and/or removed from the Consent Calendar for separate action.

**PLEASE TURN ALL DEVICES TO VIBRATE/MUTE/OFF
FOR THE DURATION OF THE MEETING. YOUR
COOPERATION IS APPRECIATED.**

CALL TO ORDER – REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

PUBLIC COMMENTS

This is the time when the Committee receives general public comments regarding any items or matters within the jurisdiction of the Committee that do not appear on the agenda. Each speaker is asked to fill out a “Public Comments Card” available at the Chamber door and submit the card to the City Clerk. Lengthy testimony should be presented to the Committee in writing (15 copies) and only pertinent points presented orally. The time limit established for public comments is three minutes per speaker. Prior to taking action on any open session agenda item, the public will be permitted to comment at the time it is considered by the Committee.

APPROVAL OF THE AGENDA AS PRESENTED

The Committee to approve the agenda as it is herein presented, or, if it the desire of the Committee, the agenda can be reordered at this time.

1.0 CONSENT CALENDAR

There are no items

2.0 GENERAL BUSINESS

2.1 FY 2014/15 First Quarter Report

RECOMMENDATION: Staff recommends that the Committee receive and file the FY 2014-15 First Quarter Report.

FUTURE AGENDA ITEMS

ADJOURNMENT

2015 Regular Meeting Schedule

January 22

April 23

July 23

October 22

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951/677-7751, no later than 48 hours preceding the scheduled meeting.

I, Debbie A. Lee, Wildomar City Clerk, do certify that on October 20, 2014, by 5:00 p.m., a true and correct copy of this agenda was posted at the three designated posting locations:

Wildomar City Hall, 23873 Clinton Keith Road,
U.S. Post Office, 21392 Palomar Street,
Mission Trail Library, 34303 Mission Trail Blvd.



Debbie A. Lee, CMC, City Clerk

Measure Z Oversight Advisory Committee
Agenda Item #2.1
GENERAL BUSINESS
Meeting Date: October 23, 2014

TO: Chairman and Committee Members
FROM: Gary Nordquist, City Manager
SUBJECT: FY 2014-15 First Quarter Report

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Committee receive and file the FY 2014-15 First Quarter Report.

DISCUSSION:

In accordance with the reporting requirements of Measure Z, Staff is pleased to present the first Quarter FY 2014-15 report (July 1, 2014 through September 30, 2014) of financial activities.

The quarterly revenues from the tax assessment are budgeted at \$343,200.

\$86,346.28 was expended during the first three months of the fiscal year, excluding Southern California Edison electricity charges in the amount of \$7,138.25 at Marna O'Brien Park, which were miscoded to the General Fund.

FISCAL IMPACT:

None.

Submitted and Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Financial Reports 7/1/2014-09/30/2014

Attachment

1

Financial Reports

First Quarter

FY 2014-15

(7/1/2014-09/30/2014)

Revenue Status Report
 City of Wildomar

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
255 Measure Z Park					
3550 Special Assessment	343,200.00	0.00	0.00	343,200.00	0.00
3553 MARNA O'BRIEN PARK-FACILITY RENT	0.00	230.00	230.00	-230.00	0.00
3554 HERITAGE PARK-FACILITY RENT	0.00	0.00	0.00	0.00	0.00
3555 WINSONG PARK-FACILITY RENT	0.00	15.00	15.00	-15.00	0.00
3850 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
3852 Donations	0.00	1,000.00	1,000.00	-1,000.00	0.00
Total Measure Z Park	343,200.00	1,245.00	1,245.00	341,955.00	0.36
Grand Total	343,200.00	1,245.00	1,245.00	341,955.00	0.36

Expenditure Status Report

City of Wildomar
 7/1/2014 through 9/30/2014

255 Measure Z Park

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
255-410	General Government					
255-410-4312	*** Title Not Found ***					
255-410-4312-52116	0.00	0.00	0.00	0.00	0.00	0.00
Total *** Title Not Found ***	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4610	Community Services					
255-410-4610-51001	3,400.00	0.00	0.00	0.00	3,400.00	0.00
255-410-4610-51150	2,400.00	1,139.88	1,139.88	0.00	1,260.12	47.50
255-410-4610-51164	200.00	0.00	0.00	0.00	200.00	0.00
255-410-4610-51200	1,900.00	1,517.87	1,517.87	0.00	382.13	79.89
255-410-4610-51201	300.00	243.31	243.31	0.00	56.69	81.10
255-410-4610-51202	200.00	32.44	32.44	0.00	167.56	16.22
255-410-4610-51208	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4610-52010	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4610-52012	1,000.00	932.63	932.63	0.00	67.37	93.26
255-410-4610-52016	100.00	22.68	22.68	0.00	77.32	22.68
255-410-4610-52020	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4610-52115	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4610-52116	4,600.00	3,938.11	3,938.11	0.00	661.89	85.61
255-410-4610-52117	500.00	500.00	500.00	0.00	0.00	100.00
Total Community Services	14,600.00	8,326.92	8,326.92	0.00	6,273.08	57.03
255-410-4611	O'Brien Park					
255-410-4611-52010	3,000.00	122.14	122.14	0.00	2,877.86	4.07
255-410-4611-52012	10,000.00	9,682.86	9,682.86	0.00	317.14	96.83
255-410-4611-52115	77,300.00	13,178.77	13,178.77	0.00	64,121.23	17.05
255-410-4611-52116	70,300.00	3,070.25	3,070.25	0.00	67,229.75	4.37
255-410-4611-53020	500.00	0.00	0.00	0.00	500.00	0.00
255-410-4611-53024	1,200.00	0.00	0.00	0.00	1,200.00	0.00
255-410-4611-53025	25,000.00	0.00	0.00	0.00	25,000.00	0.00

Expenditure Status Report

City of Wildomar
 7/1/2014 through 9/30/2014

255 Measure Z Park

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
255-410-4611-53026 Water	48,000.00	10,077.15	10,077.15	0.00	37,922.85	20.99
255-410-4611-53027 Gas	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4611-53028 Communications	0.00	0.00	0.00	0.00	0.00	0.00
Total O'Brien Park	235,300.00	36,131.17	36,131.17	0.00	199,168.83	15.36
255-410-4612 Heritage Park						
255-410-4612-52010 Office Supplies	600.00	0.00	0.00	0.00	600.00	0.00
255-410-4612-52012 Departmental Supplies	14,000.00	13,974.63	13,974.63	0.00	25.37	99.82
255-410-4612-52115 Contractual Services	4,000.00	1,710.00	1,710.00	0.00	2,290.00	42.75
255-410-4612-52116 Professional Services	1,400.00	560.00	560.00	0.00	840.00	40.00
255-410-4612-53020 Telephone	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4612-53024 Solid Waste	600.00	0.00	0.00	0.00	600.00	0.00
255-410-4612-53025 Electricity	500.00	88.74	88.74	0.00	411.26	17.75
255-410-4612-53026 Water	6,000.00	370.59	370.59	0.00	5,629.41	6.18
255-410-4612-53027 Gas	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4612-53028 Communications	0.00	0.00	0.00	0.00	0.00	0.00
Total Heritage Park	27,100.00	16,703.96	16,703.96	0.00	10,396.04	61.64
255-410-4613 Windsong Park						
255-410-4613-52010 Office Supplies	600.00	81.04	81.04	0.00	518.96	13.51
255-410-4613-52012 Departmental Supplies	14,000.00	14,227.05	14,227.05	0.00	-227.05	101.62
255-410-4613-52115 Contractual Services	9,500.00	8,689.63	8,689.63	0.00	810.37	91.47
255-410-4613-52116 Professional Services	1,600.00	400.00	400.00	0.00	1,200.00	25.00
255-410-4613-53020 Telephone	0.00	0.00	0.00	0.00	0.00	0.00
255-410-4613-53024 Solid Waste	600.00	0.00	0.00	0.00	600.00	0.00
255-410-4613-53025 Electricity	500.00	82.14	82.14	0.00	417.86	16.43
255-410-4613-53026 Water	6,700.00	1,704.37	1,704.37	0.00	4,995.63	25.44
255-410-4613-53028 Communications	0.00	0.00	0.00	0.00	0.00	0.00
Total Windsong Park	33,500.00	25,184.23	25,184.23	0.00	8,315.77	75.18
Total General Government	310,500.00	86,346.28	86,346.28	0.00	224,153.72	27.81
255-450 Public Works/Engineering						

Expenditure Status Report

City of Wildomar
 7/1/2014 through 9/30/2014

255 Measure Z Park

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
255-450-4500 Public Works						
255-450-4500-53025 Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Total Public Works/Engineering	0.00	0.00	0.00	0.00	0.00	0.00
Total Measure Z Park	310,500.00	86,346.28	86,346.28	0.00	224,153.72	27.81
Grand Total	310,500.00	86,346.28	86,346.28	0.00	224,153.72	27.81

CITY OF WILDOMAR
1st Qtr. Detailed Expenditure Reporting
7/1/2014-9/30/2014

255 - Measure Z Park

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used
255-410		General Government			
255-410-4610		Community Services			
255-410-4610-51001	3,400.00	Salaries			0%
255-410-4610-51010		Overtime			0%
255-410-4610-51100		Auto Allowance			0%
255-410-4610-51105		Cell Phone Allowance			0%
255-410-4610-51107		Internet Allowance			0%
255-410-4610-51150	2,400.00	PERS Retirement	1,139.88	1,260.12	47%
255-410-4610-51160	1,900.00	Medicare	1,517.87	382.13	80%
255-410-4610-51162		FUI		-	
255-410-4610-51164	200.00	SUI		200.00	0%
255-410-4610-51200	0.00	Medical Ins.		-	
255-410-4610-51201	300.00	Dental Ins.	243.31	56.69	81%
255-410-4610-51202	200.00	Vision Ins.	32.44	167.56	16%
255-410-4610-52010		Office Supplies		-	
255-410-4610-52012	1,000.00	Departmental Supplies	932.63	67.37	93%
		<i>County of Riverside Environmental Services</i>	<i>174.00</i>		
		<i>Criterion Pictures USA</i>	<i>270.00</i>		
		<i>CROP Production Services, Inc</i>	<i>30.78</i>		
		<i>Dollar Tree</i>	<i>47.52</i>		
		<i>Event Wrist Bands</i>	<i>23.59</i>		
		<i>Health Permit Reimbursement 9/13</i>	<i>-29.50</i>		
		<i>Lowe's</i>	<i>8.83</i>		
		<i>Office Depot</i>	<i>274.10</i>		
		<i>Print Postal</i>	<i>70.20</i>		
		<i>Smart & Final</i>	<i>63.11</i>		
		Total	932.63		
255-410-4610-52016	100.00	Reproduction	22.68	77.32	23%
		<i>Office Depot</i>	<i>22.68</i>		
		Total	22.68		
255-410-4610-52020		Legal Notices		-	
255-410-4610-52115		Contractual Services		-	

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used	
255-410-4610-52116	Professional Services	4,600.00				
		<i>Protection Rescue Security, Services</i>	281.25	3,938.11	661.89	86%
		<i>Swank Motion Pictures</i>	274.00			
		<i>JE-Reclass for Professional Services</i>	-956.25			
		<i>Albert Webb Consulting(Engineering Report)</i>	3,500.00			
		<i>Interwest Consulting Services</i>	839.11			
			<u>3,938.11</u>			
255-410-4610-52117	Legal Services	500.00		500.00	-	0%
		<i>Burke, Williams and Sorenson,LLP</i>	500.00			
			<u>500.00</u>			
255-410-4610-53025	Electricity				-	0%
Total Community Services		14,600.00	8,326.92	8,326.92	6,273.08	57%

O'Brien Park						
255-410-4611	O'Brien Park					
255-410-4611-51010	Overtime					
255-410-4611-52010	Office Supplies	3,000.00		122.14	2,877.86	4%
			<i>A&A Janitorial Services(Cleaning Supplies)</i>	122.14		
				<u>122.14</u>		
255-410-4611-52012	Departmental Supplies	10,000.00		9,682.86	317.14	97%
			<i>County of Riverside Department of Environment</i>	87.00		
			<i>Doggie Walk Bags, Inc</i>	93.07		
			<i>Recycled Wood Products</i>	9,204.00		
			<i>Ace Hardware</i>	2.15		
			<i>Reimbursement for Park Supplies - Daniel Torres</i>	53.64		
			<i>Print Postal</i>	243.00		
				<u>9,682.86</u>		
255-410-4611-52020	Legal Notices					
255-410-4611-52115	Contractual Services	77,300.00		13,178.77	64,121.23	17%
			<i>Accounting Services: Rochelle Johnson</i>	4,941.00		
			<i>Inland Empire Landscape Inc</i>	4,928.00		
			<i>JE-Reclass for Contractual Services Services</i>	250.00		
			<i>JE-Reclass for Contractual Services Services</i>	250.00		
			<i>Labor Ready</i>	87.95		
			<i>M.V Cheng & Associates</i>	2,271.82		
			<i>Protection Rescue Security, Services</i>	450.00		
				<u>13,178.77</u>		

ACCOUNT NUMBER	BUDGET	EXPENDITURE DETAIL	EXPENDITURES	BALANCE	Prct Used	
255-410-4613-52116	Professional Services	1,600.00				
				400.00	1,200.00	25%
		<i>A & A Janitorial Services</i>	400.00			
			<u>400.00</u>			
255-410-4613-53024	Solid Waste	600.00			600.00	0%
255-410-4613-53025	Electricity	500.00				
				82.14	417.86	16%
		<i>EDISON</i>	82.14			
			<u>82.14</u>			
255-410-4613-53026	Water	6,700.00				
				1,704.37	4,995.63	25%
		<i>Elsinore Valley Municipal Water District</i>	1,704.37			
			<u>1,704.37</u>			
Total Windsong Park		33,500.00	25,184.23	25,184.23	8,315.77	75%
Total General Government		310,500.00	86,346.28	86,346.28	224,153.72	28%
Total Measure Z Park		310,500.00	86,346.28	86,346.28	224,153.72	28%